

# THE FEDERATION OF BANK OF INDIA OFFICERS' ASSOCIATIONS

(REGD.No.7364)

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Circular No. 2016/24

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Dear Comrades,

We are all in a world with ever-changing learning and knowledge landscape. It is, therefore, imperative that you constantly update and upgrade your knowledge base and expand your mental horizon. This will not only boost your confidence at work and help you grow in your career but also enable our Bank to emerge as a Learning Organization with avast pool of quality human asset.

In this regard, our Learning & Development Department at Head Office is taking all proactive measures to update your banking knowledge on relevant subjects through **E-Modules and Online Knowledge Tests**. At present, around 100 e-modules have been developed and uploaded under HRMS Package for easy reading through Intranet / Internet. During the current financial year, the following online tests have been conducted:

<b><u>SUBJECT</u></b>	<b><u>DATES</u></b>
Capital Adequacy	21.04.2016 & 22.04.2016
Credit Monitoring	28.04.2016 & 29.04.2016

However, the number of officers participating in the **Online Tests** is not encouraging despite the fact the subjects undertaken were Important and Contemporary. Though we are aware of the fact that there are practical difficulties due to shortage of staff and work pressure we are confident that this intended exercise will strengthen our knowledge quotient which will ultimately reduce the process time in the Bank and provide time relief to our colleagues.

In view of what I have stated above, I hope all our Officers will take online tests very seriously as and when these are announced by Head Office. I also request, in particular, Zonal Managers and Branch Managers and to motivate the Officers under their jurisdiction to undertake the tests.

**I may add that before each online test, reading text material is being made available at bank's "STARDESK" platform, to enable you to have a broad understanding of the concerned subject.**

Our L&D Deptt., Head Office proposes to conduct online tests in the month of May2016 on the following subjects of importance:

- |  |   |
|--|---|
| 1) Frauds  | <b><u>6<sup>th</sup> May, 2016</u></b>  |
| 2) NPA Recovery                                      | <b><u>19<sup>th</sup> May, 2016</u></b> |
| 3) Products Knowledge (Relating to Star Mission One) | <b><u>26<sup>th</sup> May, 2016</u></b> |

I hope all our Officers will participate wholeheartedly in all the ensuing online tests.

With comradely greetings,

Yours comradely,

(HARVINDER SINGH)  
**GENERAL SECRETARY**